

COMPANY STAGE MANAGER
I WANNA BE YOURS by Zia Ahmed

Everyone knows that Stage Managers make the world go round. They are the all-knowing, indefatigable, unflappable superheroes without a cape that make everything feel alright.

We're on the lookout for a friendly and dedicated Company Stage Manager on the book to go on tour with I WANNA BE YOURS and Team PP this year. Could it be you?

ABOUT THE PLAY

A Paines Plough and Tamasha production
I WANNA BE YOURS by Zia Ahmed

Ella is from Yorkshire. Haseeb is from London. They order a pizza. House red for Ella. Hot chocolate for Haseeb.

"I think I'm falling in love with you."

People and playlists. Christmas and Eid. Travelcards and Megabuses. London to Leeds.

Love is more than just a game for two. Especially when there's an elephant in the room.

A tender, funny, lyrical play about finding love and holding onto it with everything you've got. I WANNA BE YOURS is the debut play from Zia Ahmed.

DATES

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| 16 September – 10 October 2019 | London Rehearsals |
| 11 – 18 October 2019 | London Tech and Previews at The Albany |
| 19 October 2019 | Opening Night at The Albany |
| 21 October 2019 | Tour begins |
| 30 November 2019 | Tour ends |
| 03 – 07 December 2019 | Tech & Previews at The Bush |
| 09 December 2019 | Opening Night at The Bush |
| 18 January 2020 | Run at The Bush ends |

JOB PURPOSE

To support the Director and manage the I WANNA BE YOURS company during rehearsals and on tour ensuring the efficient running of the rehearsal room and productions in tech and performance, and the well-being of the company. To manage all the fit up and strike at each venue and to call and operate all performances on the I WANNA BE YOURS tour. **You must be able to drive a van.**

KEY RESPONSIBILITIES (including but not limited to)

- To source and buy any props and costume for the productions as requested by the Director within the budgets and parameters agreed with the Producer.
- To strictly monitor and adhere to the weekly schedules as provided by the Producer.
- To ensure that all set, costume and props are kept in a tidy, clean and orderly manner and to replace any consumable items within the budgets and parameters agreed with the Producer.
- To drive a van on tour.
- To manage all the fit up and strike at each venue.
- To ensure that all working and public areas are kept tidy and clear of waste material and that equipment is maintained to a safe and proper standard.
- To ensure that all work undertaken on the set, props and furniture etc. is completed to the high standards agreed with the Producer.
- To cover the running and/or operating of the production whilst on the road.
- To liaise and co-operate with all other departments and individuals within Paines Plough.
- To act as a credible ambassador for the company at all times.
- To adhere to the Health and Safety Policy of the company, undertaking such duties as are required, and ensuring that reasonable care is taken to ensure a healthy and safe working environment.
- To undertake any other appropriate duties which may be allocated by the Producer.
- To be in attendance at post-show discussions, press/photo calls and interviews for the Insights programme as notified.
- To deliver rehearsal and show reports for the production to producers and the creative team.
- To support and manage the company during rehearsals, production and on tour.

PERSON SPECIFICATION

Essential:

- Previous experience of the role, preferably within a similar-sized production company or venue.
- Able to drive and hold a full UK Driving License.
- Demonstrable ability to perform the duties listed above.
- An organised yet flexible approach and calm under pressure.
- Dedicated and committed with excellent focus and organisational skills.
- Ability to be creative and resourceful in problem solving.
- Proven ability to work within allocated budgets.
- A working knowledge of the ITC/Equity Subsidised Repertory Agreements.
- Awareness and experience of health and safety legislation and practice.
- Experience of and ability to operate QLab and creating QLab files.
- A good level of technical experience including re-lighting.
- Good team player.

Desirable:

- First Aid trained.